



**MINUTES OF THE POTT SHRIGLEY PARISH COUNCIL MEETING
HELD IN THE VILLAGE HALL ON MONDAY 7TH SEPTEMBER 2026 AT 8PM**



PRESENT Chair Cllr. D Basford (Chair)

Councillors P Boulton
K Chong (Vice Chair)
J Hadfield
R Lancaster

Parish Clerk Mrs J Deahl

OBSERVERS

There were three parishioners in attendance.

APOLOGIES

Apologies received from Cllr. Greenwood and Cllr. Wray.
Ward councillors not in attendance.

1. MINUTES OF THE LAST MEETING

The minutes of the meeting held on **Monday 6th July 2026** were approved as a correct record and signed by the Chairman.

2. MEMBERS' DECLARATIONS OF INTEREST

Members are asked to declare any disclosable pecuniary, personal or prejudicial interests they may have in relation to items on the agenda for the meeting.
No interests were declared.

3. ITEMS FOR CONSIDERATION BY WARD COUNCILLORS

- Cheshire East Councillors were to update on works regards damage to the school building and continuing issues with lorries. CEC is currently working up the draft proposal and was due to send construction cost estimates.
- Bakestonedale Road repairs
- Funding of a new fingerpost sign at Norman's Hall bend.
- **ACTION: Clerk to send email to Ward Councillors regards updates.**

4. MATTERS ARISING FROM THE MINUTES OF THE LAST MEETING

4.1. Highways

New/updated/Completed

- **SR510043006:** New report made regards Bakestonedale Road after previous complaint (SR510036669) was marked as resolved. Clerk has requested if it's possible to co-ordinate resurfacing work with the scheduled wall repair in September when the road will close at 'Brickworks Culvert'. Clerk has emailed Tim Roca about this and other Highways issues, and copied in ward councillors. Awaiting response.
- **ACTION: Clerk to ask Joyce Burton if a link to TRACE can be added to the website with encouragement for individuals to report issues. Cllr. Hadfield will also look into this.**
- **GRASS CUTTING:** It is confirmed that the schedule and service agreement for rural areas is once per year, late in the season to protect nesting birds. Tractors cut a single 1.2m strip back from the edge of the road/footway, with extra cutting to give visibility at junctions and bends. Cllr. Boulton queried how to move forward with dissatisfaction of grass cutting.
- **ACTION: Clerk to send follow up email to CEC Highways.**

- **SR510034984:** Various responses from CEC, including from Rachel Rathbone, Bridges & Structures Team regarding the temporary lights and wall repairs at Bakestonedale Rd. (*Originally reported 26 May*). CEC says repairs are scheduled in September to the head wall and parapet on Brickworks Culvert, but other wall defects are the responsibility of the landowner. Any 3rd party is welcome to utilise the closure to carry out their own repairs. The council has written to say it believes it is CEC's responsibility to repair the other fallen bits as the retaining wall is a danger to pedestrians. Clerk is chasing the definition of what repairs fall to CEC. The issue has been included in the email to Tim Roca. Awaiting update.

ACTION: Clerk to chase CEC again.

- **SR510037980:** Clerk has discussed and emailed new pictures of the three Norman's Hall bend issues: Originally under **SR510034986:** (Chevrons "a job has been raised dependent on weather and budget availability"), **SR510011724:** (Fingerpost - "job completed"), and **SR510036664:** (Street sign - "work completed") and grass cutting complaint. CEC Highways insist it removed the chevrons but not the fingerpost. There is no budget for repair or replacement for any of the three issues from CEC Highways. The failure to replace chevrons and fingerpost and the resulting safety concerns at the junction has been added to the complaint letter to Tim Roca. Clerk has attempted to get an estimate for replacement of the finger post. CEC has issued guidance on how Parish councils should organise repairs to traditional finger-posts which the parish councils would have to fund themselves. This would not cover the Norman's Bend post. See item in 'Correspondence to the Clerk' for further detail.

ACTION: Clerk to enquire if PSPC or CEC could claim via their insurance for replacement fingerpost. Clerk to chase CEC to request a list of hardware removed by the individual workmen on the day the chevron was removed.

- **Enquiry number 3476412.** New and improved signage on Brookbank Bend. This is not on the minor works programme for this financial year. Cllr. Lancaster updated that the works may be on the list for next year and requested the item be kept on the agenda.

- **POYNTON RELIEF ROAD.**

Cllr. Chong updated on new cameras on Long Lane, Shrigley Road and Sugar Lane which she understands are to monitor traffic flow and usage.

ACTION: Clerk to email Jos Saunders and ask if the cameras are related to traffic mitigation review for Poynton Relief Road or something else.

5. ADLINGTON NEW TOWN

Cllrs. Boulton and Basford will attend a meeting on the 8th September. Cllr. Boulton updated and went through the meeting agenda. Discussion on how Pott Shrigley should respond to the new Belpot proposal for 1200+ homes in Adlington. Cllr. Boulton explained the Belpot proposal wasn't on the official list yet, and he would update following the meeting.

6. PEAK PARK DRAFT LOCAL PLAN

The deadline for submissions is 20th September 2026. The plan has been circulated, together with a report collated by Cllr. Boulton. Concern raised that previously Pott Shrigley was excluded from the Local Plan. It was voted and agreed by the council to respond that *"the council is not in a position to be able to say whether the Draft Local Plan is legally compliant and sound or not - (as set out in the National Planning Policy Framework"* but to include Cllr. Boulton's report which includes relevant queries and observations.

ACTION: Clerk to register and send a response on behalf of the council.

7. CEC LOCAL PLAN CONSULTATION

Clerk attended a team meeting hosted by CHALC with CEC in attendance to explain the scope and how councils can respond. Multiple concerns were raised at the meeting that there was only a two-week window between this meeting and the deadline of 1st September, which didn't give councils time to discuss, write or vote on a response. Clerk has circulated notes and slides. Clerk

wrote a draft response which the council approved remotely. This has been sent via email and the portal.

8. DEFIBRILLATORS

Gareth Winstanley has requested to buy a new battery for the Green Chapel location. Cost approximately £270 + VAT. The council has already agreed in principle that we pay for batteries and pads and allowed £300 for defibrillator costs in the 2026/27 budget.

ACTION: Clerk to chase cost comparison spreadsheet from Joyce Burton, and/or seek best price.

9. WREATH 2026

Wreath ordered. The suggested donation of £50 (inclusive of cost of wreath) agreed by council.

10. GIFTS AND HOSPITALITY FROM CHALC

CEC now requires all councillors to complete an annual return on their interests, gifts and hospitality received OR rejected. Gifts of hospitality should be declared within 28 days of receipt and councillors must complete the form for the previous financial year. The clerk has circulated this form and the guidance.

ACTION: Clerk to confirm whether an annual return is still required if no gifts etc are received or rejected.

11. COUNCILLORS ADDRESSES

Councillors are no longer required to publish their address in the register of interests. CEC ask parishes to update their websites with a redacted register of interests. Clerks to keep full unredacted version. (Websites can use wording "*the member holds an interest and the details of which are being withheld in accordance with Section 32A of the Localism Act 2011 where there is a home address that would normally be declared and made public*")

ACTION: Joyce Burton will update the website.

12. FINANCE

12.1. Financial Statement

NatWest Current Account	£4,366.78
Vernon Building Society Deposit Acc.	£ 20,856.28
Petty Cash	£ 18.18
Total =	£ 25,241.24

Income

None.

Accounts to Pay

Further legal advice on Adlington New Town: £186.18
(Paid with agreement of councillors)

Website hosting and mapping: £326.40
(Paid with agreement of councillors)

12.2. Online Banking

Joyce Burton has transferred the Natwest Bankline account into the new Clerk's name which is now up and running.

12.3. Vernon

It has been agreed that Joyce Burton's name will be removed from the Vernon Building society and the new clerk's name Johanna Deahl will be added.

ACTION: Clerk to take new letter into the Vernon and complete transfer of account name.

12.4. AGAR Digital Portal

Clerk has registered with AGAR Online as requested by the SAAA (Smaller Authorities Audit Appointments Limited) – the organisation responsible for appointing external auditors.

12.5. Asset Register

The old Dell laptop, the Epsom flatbed scanner and the wildlife camera have been removed from the asset register due to non-functioning or missing.

The new Lenovo Yoga laptop has been added. The telephone box has been added showing a cost of £1.

12.6. Clerk Finance Training

Request for clerk to book finance training via CHALC. The cost is £35 plus £7 VAT (reclaimable). Council unanimously agreed.

12.7. Clerk Salary

The National Joint Council for Local Government Services (NJC) has agreed the new pay scales for 2026-27 to be implemented from 1 April 2026. The new rate for SCP 5 is £13.70 per hour.

13. PLANNING**13.1. Applications**

- **NP/CEC/0826/0845:** Location: Cophurst, Shrigley Road, Pott Shrigley (Sep 26). Listed Building consent - Low pressure abrasive paint removal from external brickwork. The council inspected the documents and unanimously agreed to support.
- **NP/CEC/0826/0846:** Location: Cophurst, Shrigley Road, Pott Shrigley (Sep 26). Listed Building consent - Proposed internal renovation and services upgrade. The council inspected the documents and unanimously agreed to support.
- **NP/CEC/0826/0847:** Location: Cophurst, Shrigley Road, Pott Shrigley (Sep 26). Listed Building consent - Proposed remedial works intended to arrest internal timber deterioration in the roof. The council inspected the documents and unanimously agreed to support.
ACTION: Clerk to email PDNP to express the council supports the applications.
- **NP/CEC/0526/0507:** Location: Cophurst, Shrigley Road, Pott Shrigley (May 26) – **Application Withdrawn.**
Repair and refurbishment of the existing stone slate roof. Replacement of existing windows and doors with painted timber units. Installation of two conservation rooflights to the rear roof slope above the kitchen; Internal repair works and renewal of outdated electrical and plumbing installations
- **NP/CEC/0526/0508:** Location: Cophurst, Shrigley Road, Pott Shrigley (May 26) – **Granted Conditionally.**
Listed Building consent - Replacement of existing windows and doors with painted timber units. Installation of conservation rooflight; Internal repair comprising renewal of outdated electrical and plumbing installations
- **25/4528/HOUS:** Location: Church View Cottage (Nov 25) – **Approved with Conditions.**
Application to Re-roof the property and install energy saving materials. Replace previously removed greenhouse with a pergola on the same site, same base and height dimensions. Install solar panels in the south and west facing roofs of the property and the pergola. Conditions include that the work shall commence within three years of the date of the permission, and materials used are in strict accordance with those specified in the application, unless different materials are first agreed with the local planning authority
- **26/0686/FUL:** Shrigley Hall Hotel (Feb 26) – **Application Withdrawn**

13.2. Appeals

- **Appeal 6006028:** <https://appeal-planning-decision.service.gov.uk/comment-planning-appeal/appeals/6006028> regarding application **NP/CEC/1025/1086: Keepers Cottage – Application refused and appeal dismissed.**

13.3. Enforcement

- **26/0064ENF Brookbank Farm, Shrigley Road:** Clerk has chased Charlotte Stacey at CEC. No update.

14. CORRESPONDENCE RECEIVED BY THE CLERK

- Minutes of July meeting and latest newsletter from the Peak Park Parishes Forum. Note Parishes Day on 10th October which will look at wild fires, the Severn Trent mega-pipe, heritage buildings and a presentation on the Local Plan and LGR.
- CHALC emails to advise they are starting a new newsletter which will be sent out each Monday.
- Drone Survey – email received from University of Manchester researcher in partnership with the Peak District National Park Authority, asking for permission to put up flyers on how locals feel about recreational drones. Clerk has agreed a flyer can be put on the notice board.
- Traditional Direction Signs – email from CEC head of Highways saying there is no budget to pay for repairs but third parties must not repair themselves. CEC can arrange inspections if a traditional sign is damaged and carry out repairs when funded by a Parish council. Councils to approach CEC and they will provide estimated cost.
- Emails and calls received from an individual regarding an incident with a golf ball coming from Shrigley Hall Golf Club. He has a crime reference number and has reported it to all authorities including the Parish Council.
- CEC Public Spaces Protection Orders: (PSPOs) - Consultations close 12 noon Monday 14th September 2026. There are three PSPOs in place across the borough due to expire. The proposal is to extend for a further three years without variation. No specific relevance to Pott Shrigley.
- Shrigley Road closure: Advisory that work will be carried by UU from Tuesday 1st September to Thursday 3rd September.

15. ANY OTHER BUSINESS

Cllr. Boulton reminded attendees that there is a public information drop-in session and presentation to discuss the Peak Cluster Co2 Pipeline on Thursday 17th September between 4-7pm at Bollington Civic Hall.

16. PUBLIC PARTICIPATION

A parishioner raised what was happening with the change from the Vernon Building Society to the Hampshire.

ACTION: Clerk to clarify and action what more is needed to transfer the Vernon Building society account into their name, so she may make the previously agreed changes to move to the Hampshire. A letter written by Joyce Burton has been taken into the Vernon requesting that she be replaced on the account by the new clerk – Mrs Johanna Deahl, along with ID.

17. NEXT MEETING

The next Council meeting will take place at 8pm on **Monday 5th October 2026.**

The meeting closed at 21.22.